

Privacy Policy

Proforest is committed to ensuring that your privacy is protected. Any personal information provided when using this Proforest Field Audit app will only be used in accordance with this privacy statement.

This policy applies only to the Proforest Field Audit Application. The policy covers information collection, use, and disclosure of the information collected.

The Personal Information collected will be used for providing and improving the services of the app and will not be used or shared, except as described in this Privacy Policy. By using the services provided by the app, the user consents to the collection, transfer, storage, disclosure, and use of information as outlined in this Privacy Policy. This includes any information you choose to provide that is deemed sensitive under applicable law.

Important Beta Notice

“This Proforest Field Audit App is currently in a beta version. The beta period will be for 6 months from the beta launch date (May 2018). We invite you to use the app freely and widely during this test period and most importantly to provide general feedback to Proforest on the app and dashboard through the feedback form. If you have technical problems with the app, please contact auditapp@proforest.net.

*The intention is for the app to be used during audit processes temporarily, **but not for long term storage of data.** All data that you collect using the app during this beta period will be stored on the app’s server, but we request that you **download your data regularly and save it to your own file management system.** Note that **all user data stored in the app system will be deleted at the end of the beta period.**”*

Information Collection and Use

For a better experience, while using the Proforest Field Audit Application, we may require you to provide certain personally identifiable information. If you choose to create an account, you must provide some personal information. The information that we request is retained on your device and is not collected by us in any way. The app uses third party services that may collect information used to identify you. You may use your contact information, such as your email address or phone number, to customize your account or enable certain account features, for example, login verification or login authentication.

Notwithstanding anything to the contrary in this Privacy Policy, we may preserve or disclose your information if we believe that it is reasonably necessary to comply with a law, regulation, legal process, or governmental request; to protect the safety of any person; to address fraud, security or technical issues; or to protect our users’ rights or property. However, nothing in this Privacy Policy is intended to limit any legal defenses or objections that you may have to a third party’s, including a government’s, request to disclose your information.

We will retain User Personal Information for as long as your account is active or as needed to provide you services. We may retain certain User Personal Information indefinitely, unless you delete it or

request its deletion. If you would like to cancel your account or delete your User Personal Information, you may do so in your user profile.

We will also retain and use your information as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements, but barring legal requirements, we will delete your full profile (within reason) within 30 days.

Mobile Device Access

The Proforest Field Audit Application may request access or permission to certain features from your mobile device, including alarm, calendar, camera, contacts, microphone, reminders, sensors, SMS messages, storage etc. If you wish to change the App's access or permissions, you may do so in your device's settings.

Log Data

Whenever you use the Proforest Field Audit Application, in a case of an error in the app we collect data and information (through third party products) on your phone called Log Data. This Log Data may include information such as your device Internet Protocol ("IP") address, device name, operating system version, the configuration of the app when utilizing the app, the time and date of your use of the app, and other statistics.

Cookies

Like many websites, we use cookies and similar technologies to collect additional app/website usage data and to improve our services. Cookies are files with small amount of data that is commonly used as an anonymous unique identifier. These are sent to your browser from the website that you visit and are stored on your device internal memory.

We may use both session cookies and persistent cookies to better understand how you interact with our Services, to monitor aggregate usage by our users. Although most web browsers automatically accept cookies, some browsers' settings can be modified to decline cookies or alert you when a website is attempting to place a cookie on your computer. However, some services may not function properly if you disable cookies.

The Proforest Field Audit Application does not use these "cookies" explicitly. However, the app may use third party code that use "cookies" to collect information and to improve the App performance. You have the option to either accept or refuse these cookies and know when a cookie is being sent to your device.

Service Providers

We may employ third-party companies and individuals due to the following reasons:

- To facilitate the Proforest Field Audit Application.
- To provide services on our behalf.
- To assist us in analyzing how our service is used.

Such third parties may have access to your Personal Information to perform the tasks assigned to them on our behalf. However, they are obligated not to disclose or use the information for any other purposes.

Security

We value your trust in providing us personal information, thus we have used commercially acceptable means of protecting it. We take all measures reasonably necessary to protect User Personal Information from unauthorized access, alteration, or destruction; maintain data accuracy; and help ensure the appropriate use of User Personal Information.

We follow generally accepted industry standards to protect the personal information submitted to us, both during transmission and once we receive it. The application was developed using Open Web Application Security Project (OWASP) guidelines. Measures have been put in place to prevent CSRF, DoS, SQL amongst others. The server has a firewall which does not allow access to services such as the database from an external source. User bio data, checklists and content added by users are all stored on the same server. The hosting service used has measure in place to ensure physical security. The server runs Cent OS. There are two backups, one on site and the other off site.

However, no method of transmission over the internet, or method of electronic storage is 100% secure and reliable, and the Proforest Field Audit Application cannot guarantee its absolute security.

Links to Other Sites

This service may contain links to other sites. If you click on a third-party link, you will be directed to that site. Note that these external sites are not operated by Proforest Field Audit Application. Therefore, we strongly advise you to review the Privacy Policy of these websites. We have no control over and assume no responsibility for their content, privacy policies, or practices of any third-party sites.

Changes to This Privacy Policy

Proforest Field Audit Application may update this Privacy Policy from time to time. The most current version of the policy will govern our use of your information and will always be at the privacy policy section in the app. Thus, you are advised to review this page periodically for any changes. Users will be notified of any changes by posting the new Privacy Policy in the privacy policy section in the app. If we make a change to this policy, we may also notify you via an update or email to the email address associated with your account. These changes are effective immediately after they are posted, unless otherwise stated. By continuing to access or use the services after those changes become effective, you agree to be bound by the revised Privacy Policy.

Contact Us

If you have concerns about this Privacy policy, or the way Proforest Field Audit App is handling your User Personal Information, please let us know immediately. We want to help. You may email us directly at info@proforest.net with the subject line "Privacy Concerns."